

SECOND STAGE HOUSING OF HURON **APPLICATION FOR RESIDENCY**

Applications can be picked up at each of the Second Stage locations in Goderich, Clinton or Exeter. They can also be picked up at the Women's Shelter in Goderich. Completed applications can also be left at the Women's Shelter.

For more information regarding Second Stage Housing please call the Second Stage Housing Manager's office in Clinton at 519-482-5288.

APPLICANT:

Please read the following information prior to filling out the application. The applicant and any household member over the age of 16 must sign the application. All information will be kept strictly confidential. If you have any further questions, please do not hesitate to call the Manager's office in Clinton at 519-482-5288 or the Women's Shelter, Second Stage Housing and Counselling Services of Huron at 1-800-265-5506.

WHAT IS SECOND STAGE HOUSING?

Second Stage Housing provides affordable rent geared to income apartments for up to one year for women and their children who have experienced woman abuse in their lives. At Second Stage Housing you will experience a safe, non-judgmental environment with support staff available and links to community support services for women and their children. Second Stage Housing of Huron provides independent apartment living for up to one year. There is controlled entry with panic buttons in each unit. Each individual apartment is equipped with a fridge and stove. There are on site laundry facilities available. Women are expected to furnish their own apartments. No male residents over sixteen are permitted unless there are exceptional circumstances.

Note: Young adult males up to age 19 are permitted to live at the **Clinton site** only, provided they are in full time attendance at school. Verification will be required.

To ensure security and safety of everyone at Second Stage Housing of Huron, we have implemented the following rules that must be adhered to:

- NO MALE VISITORS OVER AGE 16
- NO ABUSE OF SELF OR OTHERS
- CONFIDENTIALITY
- NO PETS ALLOWED
- IDENTIFIED ABUSERS (MALE OR FEMALE) ARE NOT PERMITTED ON SITE.

Keys may not be duplicated or given out to anyone other than those who signed for them. For security reasons all move-in and move-outs need to take place when staff are present. Therefore they must be arranged with the Second Stage Housing Manager ahead of time to ensure staff are available. There will be no Sunday moves.

SECOND STAGE HOUSING OF HURON

(Please print)

DATE OF APPLICATION: _____/_____/_____
M D Y

SECOND STAGE HOUSING SITE APPLYING FOR: (Check all that you would be interested in)

Goderich: _____ Clinton: _____ Exeter: _____

Is an accessible Unit required? Yes _____ No _____

Number of bedrooms required: _____ (the largest unit available is a 3-bedroom)

APPLICANT INFORMATION:

NAME: _____
Last First Middle

DATE OF BIRTH: _____/_____/_____
M D Y S.I.N. _____

APPLICANT DESCRIPTION: (including height, weight, hair colour, eye colour, and any distinguishing marks or features)

Marital Status: _____

What abuse have you experienced that leads to this application?

Telephone number you can be reached at: _____.

Is this number safe to call? Yes _____ No _____

Do you own a car? Yes _____ No _____

Make/Model _____ License # _____.

FINANCIAL STATUS:

Please check off your current source of income and amount received monthly.
(See Appendix A attached to the end of application for sources of income to declare.)

Ontario Works _____

O.D.S.P. _____

E.I. _____

Employment _____

Child Support _____

Other (specify) _____.

IF EMPLOYED PLEASE COMPLETE THE FOLLOWING:

Name of Employer: _____.

Location of Employer: _____.

Telephone number: _____ Occupation: _____.

Are you allowed to take calls at work? Yes _____ No _____

Full Time _____ Part-time _____ Shift _____

If accepted for residency at Second Stage Housing of Huron will you be applying for
Rent-Geared-to-Income Housing (subsidized housing)? Yes _____ No _____

FAMILY COMPOSITION

Description of children with mother, including name, date of birth, height, weight, hair
colour, eye colour and any distinguishing marks or features.

Name(include last name)	Date of Birth	Description

List of children continued:

Name (include last name)	Date of Birth	Description

Please List children in family not staying with you at Second Stage Housing of Huron.

Name (include last name)	Date of Birth	Description (if they will be visiting)

FAMILY HEALTH:

Name	Health Card Number

Medical Information:

Name	Under Doctor's Care (Reason)	Known Allergies	Special Needs

Are you still in contact with your partner? Yes _____ No _____

If yes, describe the frequency and nature of the contact:

Do you have a restraining order? Yes _____ No _____

Has a Peace Bond been issued? Yes _____ No _____

If YES, please list effective dates: _____

What would you say is the level of Risk from your partner?

LOW _____ MEDUIM _____ HIGH _____

Any other comments you would like to make?

Are you currently staying at the Women's Shelter, Second Stage Housing and Counselling Services of Huron shelter in Goderich? Yes _____ No _____

If no, where are you staying? _____

GENERAL INFORMATION SECTION

1. Does each member of the household meet at least on one of the following criteria?
 - Is a Canadian Citizen? Yes _____ No _____
 - Has made application for status as a permanent resident under the Immigration and Refugee Protection Act (Canada)? Yes _____ No _____
 - Has made a claim for refugee protection under The Immigration and Refugee Protection Act (Canada)? Yes _____ No _____

2. Has a removal order become enforceable under the Immigration and Refugee Protection Act (Canada)? Yes _____ No _____

3. Is at least one member of the household 16 years old or and able to live independently? Yes _____ No _____

4. Does any member of the household owe arrears for rent or damages as a result of a tenancy with a Social Housing Provider for rent-geared-to-income rental Assistance? Yes _____ No _____

5. Has any member of the household ever been convicted of an offense in relation to the receipt of rent-geared-to Income assistance? Yes _____ No _____

6. Has any member of the household been found by the Ontario Rental Housing Tribunal or a court of law to Have misrepresented income in relation to the receipt of rent-geared-to-income assistance? Yes _____ No _____

7. Does any member of the household have special needs Due to a medical condition or disability? Yes _____ No _____
If yes, please provide details: _____

8. Current Landlord: _____ Phone #: _____

9. Previous Landlord: _____ Phone #: _____

10. Have you previously resided in subsidized accommodation in Ontario? Yes _____ No _____
Name and address of Accommodation: _____

Reason for leaving: _____
Date of Move-In: _____ Date of Move-out: _____

Information gathered in this application is done so in accordance with the **Freedom of Information and Protection of Privacy Act, (R.S.O. 1990, c.F.31) or the Municipal Freedom of Information and Protection of Privacy Act, (R.S.O, 1990. c.M.56)**

All members of the household, 16 years or age or older must sign the application below and provide their consent to the disclosure to Second Stage Housing of Huron and the County of Huron of information and documents required by Second Stage Housing of Huron and the County of Huron for the purpose of processing the application including but not limited to:

SECOND STAGE HOUSING OF HURON
Authorization to obtain information

I hereby authorize Second Stage Housing of Huron to obtain/release any relevant information concerning:

Name: _____

Children's Names: _____

_____.

From the following:

- () Women's Shelter
- () Family Doctor
- () References: (Previous landlords etc.) _____

- () Social Service Agency: _____
- () Children's Aid Society: _____
- () Lawyer/Legal Aid: _____
- () Probation and Court Services: _____
- () Pastor: _____
- () Housing (Huron County Housing): _____
- () Other (Specify): _____

Do you wish the Release/Obtain of information form to be?

Ongoing _____ Termination upon departure/Termination of tenancy _____

Dated the _____ day of _____ 20_____.

Applicant's Signature

Witness

APPENDIX A

Definitions of Income

“INCOME” means all incomes, benefits and gains of every kind and from every source including, but not limited to, the following:

1. Gross salaries, wages, overtime payments, commissions, bonuses, tips, gratuities;
2. Grants, scholarships or bursary payments;
3. The greater of the net income from the business or the total withdrawals from the business as personal salary or other benefits of any member of the family or of the applicant who is self-employed in a business.
4. The gross amount of Employment Insurance benefits;
5. The gross amount of Worker’s compensation payments or other industrial accident insurance payments or payments made because of illness or disability;
6. The gross amount of any Old Age Security, Federal Guaranteed Annual Income (GAINS);
7. The gross amount of every kind of pension allowance, benefit and annuity whether from a federal, provincial, or municipal government of Canada or any level of government of any other country or state from any other source;
8. The gross amount of alimony, separation, maintenance or support payments made to the applicants;
9. The gross amount of gains from investments including interest on dividends, stocks, shares and other securities, and where the actual income cannot be determined, an imputed rate of return set by the Ministry of Municipal Affairs and Housing from time to time;
10. The gross interest income from savings or chequing accounts in a bank, trust company, or credit union;
11. The gross amount of interest earned or payable from bonds, debentures, term deposits, or investments, certificates, mortgages, capital gains or lump sum payments or other assets;
12. An imputed income account equal to the total appraised value of all assets, which do not produce interest income multiplied by a rate of return, set by the Ministry of Municipal Affairs and Housing from time to time.

“GROSS FAMILY INCOME” means the aggregate sum of:

1. The resident and every person residing in the leased premises;
2. Every resident on the lease temporarily resident elsewhere.